

# Directors' Meeting

**13/8/98.**

**Present:** Matti Hanane, Jessika Willis, David Symons, Bill Elliott, Kaye Wawn, Di Parker, Rhonda Jankovic. 11 members.

**Apologies:** Rhonda coming late.

## AGENDA

- **1 - Financial Management and Report.**
  - **2 - Directors' Meeting Chair.**
  - **3 - Internet Accounts.**
  - **4 - Next AGM meeting date.**
  - **5 - Robert Harper's Injury payment.**
  - **6 - Correspondence.**
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### 1.0 - Financial Management and Report.

- **Account report:**
    - RGM Projects account - \$52.00 (overdrawn, since 2/4/98)
    - (Directors account) Business Classic Cheque account - \$1,852.32
    - Autumn ConFest account - \$251.51
    - Cash Management account -\$151,131.14
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**Need to transfer cash:** from Cash Management into RGM Projects Account to cover overdraft and continue to pay Secretary Allowance and ConFab payment (\$2,100) from it.

**Motion: 1.130898** "To transfer \$3,000 from Cash Management account to RGM Projects account."

**Moved by:** M. Hanane, **Seconded by:** J. Willis, **Carried.**

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### From AGM minutes 26/7/98

- **Result of survey of feelings on Financial Process:**

Who should manage the Account:

- A: The Board - 5
- B: Single Officer - 13 (Cheryl Boston 8, Simon Frieden 1, David Cruise 1)
- C: Group of 3-5 - 10
- D: Pay someone - 5

**Motion: 2.130898 "To have a discussion." (Re: financial structure)**

**Moved:** D. Symons, **Seconded:** K. Wawn, **Carried**

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**Motion: 3.130898** "That one co-ordinator be the financial co-ordinator for 1998/99 and 1997/98."

**Moved by:** D. Parker, **Seconded by:** K. Wawn, **Carried**

(The proposer suggests K. Wawn as coordinator with Cheryl Boston as assistant, monthly reports.)

**Amendment to Motion 3.130898:**

"That the coordinator has a minimum of 3 assistants to complete the financial structural requirements, with the coordinator responsible for liaising with the accountant, and the coordinator and accountant liaising with the auditor. That the Board receives monthly reports from the coordinator."

**Moved by:** J. Willis. **Seconded by:** M. Hanane. **Carried.**

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**Motion: 4.130898** "The Board will meet on the first Thursday every month to hear reports." (financial co-ordinators')

**Moved by:** J. Willis, **Seconded by:** D. Symons, **Carried**

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**NOMINATIONS for the Coordinator of Finances**

**Coordinator**

- Kaye Wawn

- Cheryl Boston
- David Cruise

## **Assistants**

- David Symons
- Cheryl Boston
- Arthur Brown
- Kaye Wawn
- David Cruise
- Bill Elliott
- Paul Grant
- Di Parker

\*See endnotes by JW.

**Adjourned until next Directors meeting – 27/8/98.**

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**Letter presented:** by Paul Grant from Tregair Bain dated 15/11/96.

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**Motion: 5.130898** "To deposit the Tax Refund (8/5/98), \$4538.00, to the Cash Management account, and \$6,000 (total), (an additional \$3,000 to previous motion) needs to be transferred into the RGM account, and \$2,100 from RGM account into Director's account ( in lieu of ConFab payments )."

**Moved by:** D. Parker, **Seconded by:**K.Wawn, **Carried**

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**5. Robert Harper's medical expenses.**

**Moved by:** R. Jankovic, **Seconded by:** D. Parker, **Carried**

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**Cheques given:**

Medical Expenses, Robert Harper, from Autumn ConFest account \$214.00 (no. 71)

Suppers, Cheryl Boston, from Director's account - \$200.00

Phone Bill, Mary Cruise, from 1997/98 last years General account - \$333.45

Fuel costs, Mary Cruise, from 1997/98 last years General account - \$120.00

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Meeting adjourned at 11.12 pm, **Moved:** J.Willis, **Seconded:** R. Jankovic, **Carried.**

Next meeting 27/8/98, 7.30pm at Ceres, 8 Lee St., East Brunswick.

## **AGENDA**

- **1 - Financial Management (nominations and voting)**
- **2 - Directors' Meeting Chair.**
- **3 - Internet Accounts.**
- **4 - Next AGM meeting date.**
- **5 - Correspondence.**

J. Willis 13/8/98

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***General jottings....Not in Minutes Book – my Comments, to assist with context. Jessika W..***

*Discussion occurred on the structure of the Financial group.*

*Themes were:*

*The coordinator and group need to recognise and involve other members,*

*How many directors involved,*

*Openness verses being left to DO it,*

*Accountability to the Board for completion and openness of those delegated– the Board and members will be able to share the load at directors meetings,*

*Dropping all previous bad debts.*

Discussion became emotional and dangerous at times. Voting procedure could not be decided.